

## Vacancy Announcement

<b>Vacancy announcement No.</b>	<b>09/26/P</b>
<b>Date of issue:</b>	<b>10 October 2009</b>
<b>Deadline for applications:</b>	<b>09 November 2009</b>
<b>Position Title:</b>	<b>Evaluation Officer</b>
<b>Organizational Unit</b>	<b>Office of Evaluation (OE)</b>
<b>Level:</b>	<b>P-3/P-4</b>
<b>CCOG Code:</b>	<b>1.E.03</b>
<b>Duty station:</b>	<b>Rome</b>
<b>Date of entry on duty:</b>	<b>As soon as possible</b>
<b>Duration of assignment:</b>	<b>1-year fixed term</b>

### Background to the job

IFAD's Office of Evaluation (OE) is independent from Management and reports directly to the Fund's Executive Board. OE's key purpose is to conduct evaluations of the Fund's projects, programmes and strategies in line with internationally recognized evaluation principles. Foremost among these are independence, accountability, learning and partnership building.

### Main purpose of the job

To contribute to enhancing IFAD's overall development effectiveness by conducting rigorous and evidence-based high quality evaluations in line with international good practice.

### Responsibilities

Under the supervision and guidance of the Director of OE, the Evaluation Officer will:

- At the **P-3** level undertake project evaluations, in accordance with IFAD's Evaluation Policy and OE's evaluation guidelines. This entails providing intellectual leadership as well as systematic management of the entire evaluation process. At the **P-4** level the Evaluation Officer will be expected to lead country programme and thematic evaluations.
- Contribute to the undertaking of corporate level evaluations on IFAD policies, strategies and processes.
- Build and lead multi-disciplinary teams of international and national experts required for the conduct of the evaluations, and coach and guide staff and consultants under his/her supervision.
- Ensure adherence to OE's methodology and evaluation standards, as captured in the evaluation manual.
- Present analytically rigorous and reader friendly evaluation reports to the IFAD management, as well as to the Evaluation Committee of the Fund's Executive Board.
- Contribute to the further development of OE strategy, methodology and processes.
- Contribute to the communication and outreach of OE's work.
- Participate in country programme management teams and other in-house platforms to ensure that lessons learned from evaluations are adopted in a timely manner in new projects, programmes and strategies.

## **Qualifications and Experience**

- University Degree and/or Advanced Academic Degree in a field relevant to development.
- Five years for **P-3** or eight years for **P-4** of progressively responsible and relevant professional experience in International Financial Institutions, the United Nations, Government services related to development and/or other development agencies and institutions. A substantial part of this experience should have been in evaluation, including experience in developing countries.
- Experience in conducting evaluations of development projects, programmes and strategies.

## **Required functional/technical competencies**

- Strong analytical skills and knowledge of evaluation methodologies, processes and techniques.
- Good understanding of agriculture and rural development issues.
- Ability to manage processes and team leader/members.
- Independence of mind and ability/willingness to speak and write plainly and fairly.
- Propensity for innovation and results-orientation.

## **Communication**

- Excellent written and verbal communication including the ability to set out a coherent argument in presentations and group interactions in English. Working knowledge of French is also required.
- Excellent interpersonal skills and the ability to work as part of a team.

Applicants should note that all IFAD staff members are international civil servants subject to the authority of the President of IFAD, and may be assigned by him to any of the activities of IFAD. For this reason they should be willing and ready to take field assignments and/or rotate within IFAD. The successful candidate will be appointed at the level commensurate with experience and knowledge.

Interested candidates are encouraged to apply by completing IFAD's Personal History Form, available on the web-site <http://www.ifad.org>, and sending their applications to the Office of Human Resources, Via Paolo di Dono 44, 00142 Rome, Italy, Fax +39-06-5043463, Email [vacancy@ifad.org](mailto:vacancy@ifad.org). Applications from women candidates are particularly encouraged.

Candidates must indicate clearly the vacancy number and are kindly requested not to send their application via multiple routes. Any application received by IFAD after the closing date will not be considered. In the interest of making most cost effective use of funds and resources, we are only able to respond to applicants who are short-listed for interview. Short listed candidates may be required to sit a written test.

Candidates who do not receive any feedback within three months should consider their application unsuccessful.