



**Meeting of the Alliance Board
of the
Consultative Group on International Agricultural Research**

**Summary Record
of
Proceedings**

**Bioversity International
Maccarese, Italy
30 October 2009**

Approved virtually on 11 February 2010

TABLE OF CONTENTS

1.	Opening Session	
	a. Welcome and Introductions	1
	b. Adoption of Agenda	1
	c. Confirmation of the May 2009 Rome Meeting Summary Record	1
	d. Review of Decisions and Actions/ Matters Arising	1
	e. Chair's Report	1
2.	Report of Committees/ Working Groups	1
	a. BOP Working Group	1
	b. GRPC Working Group	2
3.	DG Compensation Survey	2
4.	3Q Budget vs Actual Income and Expenditure	3
5.	CGIAR Reform	3
	a. Issues arising from Alliance Meeting	
	b. Transition Arrangements	
6.	Any Other Business/ Closing Session	4
	Decisions and Actions Table	5
	Annex 1 Attendance	7
	Annex 2 Revised Provisional Agenda	8
	Annex 3 Approved 2009 AB Budget and 2008 Income and Expenditure Account	9
	Annex 4 Summary Record of the May 2009 AB Meeting available at http://cgiar.org/pdf/ab_sop_may12_2009.pdf	

AI1. Opening Session

a. Welcome and Introductions

AB Chair Guido Gryseels presided over the meeting, recalling the AB decision in Beijing in 2007 to meet separately at each meeting of the Alliance. Guido warmly welcomed the Board Chairs to the meeting. He extended a special welcome to Nigel Poole, the new ICRISAT Board Chair, who gave a brief self-introduction. The attendance list is at *Annex 1*.

b. Adoption of Agenda

Decision/ Action: The Provisional Agenda was adopted as set out in AI1.b (see *Annex 2*).

c. Confirmation of May 2009 Rome Meeting Summary Record

Decision/ Action: The final draft Summary Record of the May 2009 Meeting was approved virtually in July and the approval confirmed at this face-to-face meeting. The approved version is available at http://cgiar.org/pdf/ab_sop_may12_2009.pdf

d. Review of Decisions and Matters Arising

The May 2009 Meeting Decisions and Actions Table, updated for review at this meeting, was tabled. It was noted that two items (DG Compensation Survey and Alliance representation on the GRPC) are on this meeting's agenda; one item (Board Compensation Survey) is scheduled for future action; and all other action items have been completed. Vice-Chair Andrew Bennett, who chaired the May meeting, briefly reported on the outcome of the Alliance proposal to appoint a CGIAR Champion.

Decision/ Action: The status of action items from the previous meeting was noted.

e. Chair's Report

The Chair reported on his activities since the May 2009 meeting. These all relate to the Reform and include participation in regular CPT meetings and interactions as well as preparations for these Alliance meetings.

Decision/ Action: The Chair's report was noted.

AI3. Report of Committees/ Working Groups

- a. Board Orientation Program WG Lead Chair Andrew Bennett provided an oral report on the BOP conducted in Rome immediately before the Alliance meetings. He reported that the course went very well and there was keen interest in the Reform among the 30 participants. He thanked Bryan Harvey, Gordon MacNeil, and former AB Chair Jim Godfrey for serving on the BOP's core faculty. He also expressed appreciation for and thanks to Fiona Chandler of the Alliance Office and Patti Sands of Bioversity International who backstopped this BOP.

Following Andrew's report, there was a brief discussion on the future conduct of the BOP when the Consortium is established. It was suggested that Center Boards

handle the BOP since it is a Center-oriented activity. Another view expressed was that the BOP is a shared service and should thus be handled by the Consortium.

Decision/ Action: The BOP WG was requested to plan for one BOP in May/June or September/October 2010 and to canvass interest from Center Boards and senior officers, Challenge Programs, donors, and the Consortium Board in early 2010.

- b. GRPC Working Group Focal Point Tony Gregson briefly reported on the key outcomes of the September 2009 GRPC meeting and tabled a package of recent GRPC-proposed policies, guidelines and related legal instruments for possible System-wide adoption. These included the proposed policy of the Alliance of CGIAR Centers on Intellectual Assets and the new explanatory note, draft guidelines for the Alliance of CGIAR Centers acquiring germplasm and a draft Model Germplasm Acquisition Agreement for materials not included in the International Treaty's Multilateral System of Access and Benefit Sharing, and draft guidelines for Traditional Knowledge practices in the CGIAR Centers (and an introduction). A proposed Material Transfer Agreement for Plant Genetic Resources for Agriculture to be used by CGIAR Centers distributing materials for non-food/non-feed research, breeding or direct use (with an explanatory note) is being finalized by the GRPC Secretariat and will be sent to Centers. The final minutes of this GRPC meeting and all related documents are available at http://www.cgiar.org/pdf/grpc_26th_meeting_minutes.pdf. Tony also mentioned the GRPC Chair's email to Ren Wang on the increasing importance to the CGIAR Centers of public-private partnerships and associated IP issues, the final Enola bean case decision, and the latest Monsanto vs Du Pont case.

A brief discussion following Tony's report emphasized the need to ensure that: 1. IP policy for the CGIAR resides with the Consortium Board, 2. Centers have a common IP policy, and 3. the current work of CAS-IP should remain a shared service to all centers while noting that additional legal and negotiating expertise on intellectual property issues may be necessary.

Noting that Tony retires from the Bioversity Board and the GRPC at the end of December 2009, Guido proposed a vote of thanks to Tony for his diligent and excellent service representing the AB on the GRPC.

Decision/ Action: Recognizing the continuing need for representation on the GRPC, Bryan Harvey was appointed Alliance Board representative to the GRPC.

AI3. DG Compensation Survey

The 2009 DG Compensation Survey Report was tabled. Guido explained that when the annual DG compensation survey was initiated, it was agreed that the report would only be used for information and that each Center Board would independently decide DG compensation packages. He added that while the survey report provides information which is particularly useful in salary negotiations, it would not be used to harmonize DG compensation since the Centers operate in varied socio-economic environments.

It was suggested that, to complement the DG and Board compensation surveys, a market survey of compensation every five years could be very useful to see how the CGIAR is doing in relation to leading universities and other comparator organizations. It was noted that as far as the Boards are concerned, it may be best to conduct the survey when the changes resulting from the Reform have stabilized. It was also noted that IFPRI conducts a benchmarking exercise annually.

A concern was raised about the trend among Centers to monetize benefits and to move away from entitlements; to help address this concern, it was suggested that monetization of benefits be given careful consideration since this could unintentionally marginalize some current or prospective staff.

Decision/ Action: The 2009 DG Compensation Survey Report was noted.

AI4. AB Budget Update

The AB budget versus actual income and expenditure statement as of September 30, 2009 (see *Annex 3*) was tabled. The Chair thanked CIAT Board Chair Gordon MacNeil who had reviewed the statement following which AB Executive Secretary Jo Hernandez reported on key points:

- The AB budget is anticipated to have a huge surplus at yearend with reported expenses as of the 3rd Quarter totaling about \$24,000 out of the \$133,000 budget; in accordance with policy, the surplus will be returned to the Alliance reserves
- Similarly, the BOP budget is likely to end the year with a surplus since this year's program was fully subscribed. As agreed at the AB Meeting in Cali in 2006, any BOP surplus would remain in the BOP account

Decision/ Action: The status of the AB and BOP budgets as of 3Q 2009 was noted.

AI5. CGIAR Reform (discussed in closed session)

It was felt that good progress was made in the Alliance discussions on each of the new components of the CGIAR but that there was a lot of "unfinished business" and harmonization of the draft proposals to be done.

It was proposed that the Alliance recruit a resource person to assist in finalizing the draft documents of the components of the new System. This person can subsequently also serve as an observer on the Consortium Board on behalf of the AB and AE. However, this recommendation was in contrast with an earlier Alliance decision that only Directors General or Board Chairs can be elected. If the full Alliance were to agree on the proposal for the resource person and for he/her to serve as an observer to the Consortium Board, this Alliance decision would have to be overruled.

Decision/Action:

- In the discussion on transition arrangements, the proposal of a resource person is to be brought up and discussed with the full Alliance
- The AB will continue to function until it turns over its responsibilities to the Consortium Board

- Vice Chair Andrew Bennett was appointed to succeed Guido as AB Chair at the end of 2009
- Andrew was asked to request the CGIAR Director for the Executive Secretary's continued support to the AB

A18. Any Other Business/ Closing Session

This being his final AB meeting, the Chair thanked the Committee for their invaluable contributions to the AB, wished them the best in moving the CGIAR Reform to a successful conclusion and bid everyone a fond farewell. There being no other business, the meeting was adjourned, with a vote of thanks to the Executive Secretary who was presented with a token of appreciation.*

* * *

* At the closing session of the Alliance Joint Meeting, the Chair conveyed thanks to retiring Board Chairs Gordon MacNeil, Tony Gregson, and Uwe Werblow and retiring DG Joachim von Braun for their dedicated and invaluable service to the Alliance, presented each with a token of appreciation and wished them the best with their future endeavors.

Decision and Action Table
Maccarese, Italy
October 30, 2009

Agenda Item #	Agenda Item	Decision/Action	Status
1.b.	Agenda Adoption	The Provisional Agenda was adopted without modification.	For information
1.c.	May 2009 Meeting Summary Record	The final draft Summary Record of the May 2009 Rome meeting was approved virtually in July and the approval confirmed at this face-to-face meeting. It is available at http://cgiar.org/pdf/ab_sop_may12_2009.pdf	For information
1.d.	Matters Arising from the Summary Record	<ul style="list-style-type: none"> a. The DG Remuneration Survey will be conducted for the Fall 2009 meeting b. The Board Compensation Survey will be undertaken for the Spring 2010 meeting c. The AB will consider Alliance representation on the GRPC and, if needed, nominate a successor to Tony Gregson 	<p>Completed</p> <p><i>Pending</i></p> <p>Completed</p>
1.e.	Chair's Report	The Chair's Report was noted.	For information
2.	Report of Committees/ Working Groups	<ul style="list-style-type: none"> a. BOP WG: Requested to plan for one BOP in May/June or September/October 2010 b. GRPC WG: The AB Chair will inform the GRPC of Bryan Harvey's appointment as AB representative to the GRPC 	<p><i>In progress</i></p> <p><i>In progress</i></p>
3.	DG Compensation Survey	The 2009 DG Compensation Survey Report was noted.	For information
4.	3Q Budget Update	The status of the AB and BOP budgets as of September 30 was noted.	For information
5.	CGIAR Reform (Closed Session)	<ul style="list-style-type: none"> a. The proposal of a Resource Person is to be brought up and discussed with the full Alliance b. The AB will continue to function until it turns over its responsibilities to the Consortium Board 	<p><i>In progress</i></p> <p><i>In progress</i></p>

		<p>c. Andrew Bennett was appointed to succeed Guido Gryseels as AB Chair at the end of 2009</p> <p>d. Andrew will request the CGIAR Director's agreement for the Executive Secretary's continued support to the AB</p>	<p>For information</p> <p>Completed</p>
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ATTENDANCE

<i>Africa Rice Center</i>	Getachew Engida
<i>Bioversity International</i>	Tony Gregson
<i>CIAT</i>	Gordon MacNeil
<i>CIFOR</i>	Andrew Bennett
<i>CIMMYT</i>	Julio Berdégue
<i>CIP</i>	Peter VanderZaag
<i>ICARDA</i>	Guido Gryseels
<i>ICRISAT</i>	Nigel Poole
<i>IFPRI</i>	Ross Garnaut
<i>IITA</i>	Bryan Harvey
<i>ILRI</i>	Uwe Werblow
<i>IRRI</i>	Elizabeth Woods
<i>IWMI</i>	John Skerritt
<i>World Agroforestry Center</i>	Lynn Haight
<i>WorldFish Center</i>	Remo Gautschi
AB Executive Secretary	Jo Hernandez



Alliance Board Meeting

Bioversity International
 Maccarese, Italy
 October 30, 2009
 11.30 – 14.00h

PROVISIONAL AGENDA

- | | |
|---------------|---|
| 11.30 - 11.45 | 1. Opening Session <ul style="list-style-type: none"> a. Welcome and Introductions b. Adoption of Agenda c. Confirmation of May 2009 Rome Meeting
Summary Record d. Review of Decisions and Actions/ Matters
Arising e. Chair's Report |
| 11.45 - 12.00 | 2. Report of Committees/Working Groups <ul style="list-style-type: none"> a. Board Orientation WG Bennett b. GRPC WG Gregson |
| 12.00 - 12.05 | 3. DG Compensation Survey |
| 12.05 - 12.10 | 4. 3Q Budget vs Actual Income and Expenditure |
| 12.10 – 13.50 | 5. CGIAR Reform <ul style="list-style-type: none"> a. Issues arising from Alliance Meeting b. Transition arrangements |
| 13.50 – 14.00 | 6. Any other business/Closing session |

Alliance Board Budget vs. Actual Income and Expenditure				
For the Year 2008 and 2009				
<i>in US dollars</i>				
	2008		2009	
	Budget	Actual	Budget	Actual (as of 9/30/2009)
ALLIANCE BOARD ACCOUNT				
Sources				
Unspent funds from prior year	0 ¹	0	7,409	7,409
Centers' contribution	95,000	95,000	125,591	125,591
Interest		883		95
Total	95,000	95,883	133,000	133,095
Budgeted Expenses				
ExCo (2 meetings/year)				
May				
Travel	5,000		6,250 ²	
Honoraria @ \$350 x 3days	1,050		1,050	
Per diem @ \$250 x 3 days	750		750	
October				
Travel	5,000		6,250 ²	
Honoraria @ \$350 x 3days	1,050		1,050	
Per diem @ \$250 x 3 days	750		750	
Committee/WG Participation				
GRPC - Feb				
Travel	5,000	9,155	6,250 ²	4,202
Honoraria @ \$350 x 3days	1,050	900	1,050	900
Per Diem @ \$350 x 3days	750	800	750	614
GRPC - Sep				
Travel	5,000	7,746	6,250 ²	6,071
Honoraria @ \$350 x 3days	1,050	900	1,050	900
Per Diem @ \$350 x 3days	750	945	750	921
SC Participation (2 meetings/yr)				
SC - May				
Travel	5,000		6,250 ²	
Honoraria @ \$350 x 3days	1,050		1,050	
Per Diem @ \$350 x 3days	750		750	
SC - Sep				
Travel	5,000		6,250 ²	
Honoraria @ \$350 x 3days	1,050		1,050	
Per Diem @ \$350 x 3days	750		750	
Underwriting BOP	11,960	11,960	50,000³	
¹ Surplus of \$107,284 from 2007 and prior years returned to Alliance Reserve				
² Increase of 25% due to increased airfares				
³ Increase in underwriting BOP due to increased airfares and two BOPs a year				

AB Committees/WGs				
Board Nominees	0		0	
Performance Measurement	0		0	
Systems	0		0	
GRPC	0		0	
Board Orientation	0		0	
Contingency	5,000		5,000	
Chair travel expenses (5 meetings)		27,707		3,957
Co-share of Alliance meetings		378		
AB funding of BOP due to shortfall		9,600		
Other		90		
Communication (Chair)	5,000	600	5,000	
Honoraria @ \$350 x 20days (Chair)	7,000	7,000	n/a	
Honoraria @ \$350 x 30days (Chair)	n/a		10,500 ⁴	
AIARC administrative fee	1,200	1,200	1,200	600
Meeting costs (2 x per year)	13,000	9,493	13,000	5,515
Total	83,960	88,474	133,000	23,680
Funds to return to Alliance Reserve	11,040	7,409	0	109,416
⁴ AB decision in 2007 to increase maximum number of honoraria days to 30				
	2008		2009	
	Budget	Actual	Budget	Actual (as of 9/30/2009)
BOP ACCOUNT ⁵				
Sources				
Carryover from 2007 and prior years		30,620 ⁶	n/a	
Fees, BOP participants	50,000	44,000	60,000 ⁷	60,000
AB contribution	11,960	11,960	50,000	
Funds from AB to cover budget shortfall		9,600		
Total	61,960	96,180	110,000	60,000
Budgeted Expenses	61,960			
2008 BOP Mexico		40,655	0	
2008 BOP Syria		55,525	0	4,402
2009 BOP Colombia (estimate)	0		55,000	
Second BOP in 2009 (estimate)	0		55,000	5,000
Total	0	96,180	110,000	9,402
BOP surplus/ (deficit)	0	0	0	50,598
Total Alliance Board & BOP as of 30th Sept 2009				160,013
⁵ AB decision in 2006 to maintain BOP account separately				
⁶ AB decision in 2006 to retain BOP surplus in BOP account				
⁷ Assuming 30 participants for two courses @ \$2,000 each				